

# TEMPORARY ROAD CLOSURES/RESTRICTIONS

## LIST OF STANDARD CONDITIONS

1. All road frontagers and persons likely to be affected by the Order to be advised at least two weeks in advance by the organisers.
2. That provision be made at all times for access for emergency and public service vehicles as appropriate together with pedestrian access.
3. All the necessary signposting and barriers are to be sourced by the organiser and correctly placed out on the highway, they must comply with the specifications required by the West Sussex County Council and the Police (please see the attached guidance notes from the Police re. signing). **The signs giving advance warning of the road closure are to be placed out well in advance of the date of the event to give traffic prior knowledge of the road closure and diversionary route.** The signing of any diversionary route is to be approved by the West Sussex County Council. **All signs are to be illuminated during the hours of darkness or inclement weather conditions;** the cost of such signposting etc. is to be met by the organisers. All static closures should have a marshal present in a suitable reflective tabard.
4. The organisers are to take out appropriate third party public liability insurance cover for the sum of £10 Million to indemnify themselves, the West Sussex County Council and Horsham District Council in the event of there being any claim for mistakes, complaint, annoyance, damage, inconvenience or injury caused or as a result of the order, and for the insurers to confirm in writing that this cover is in place.
5. All roads to be cleared at the end of the period of restriction or closure.
6. No bunting, wires, decorative lights or other forms of decoration to be draped across the highway without an appropriate licence from the West Sussex County Council.
7. Compliance at all times with the requirements of the Police in particular the requirement that any support vehicles for the event must not travel at the same speed as the walkers but should leap-frog the event stopping at suitable sites/lay-bys to render any assistance.
8. Street fire hydrants must not be obstructed.
9. A risk assessment and a traffic management plan should always be produced for events which require a temporary road closure or restriction. Further advice and information on running an event safely can be found on the Health & Safety Executive web site from the link below  
**[www.hse.gov.uk/event-safety/running.htm](http://www.hse.gov.uk/event-safety/running.htm)**