COUNCIL TAX APPLICATION FOR DISREGARD FOR DISCOUNT PURPOSES - APPRENTICE

SECTION 1 - HOME ADDRESS:

HOME ADDRESS:	

SECTION 2 – DETAILS OF APPRENTICE

First Name	
Last Name	
Date of Birth	

SECTION 3 – DETAILS OF APPRENTICESHIP

Employer's Name	
Employer's Address	
Telephone Number	
Current Salary/allowance of apprentice (please confirm amount for either monthly or weekly pay)	
Expected salary when training is complete (please confirm amount for either monthly or weekly pay)	
Date apprenticeship started	
Date apprenticeship is due to end	
Qualification to be attained at the end of the apprenticeship	

PLEASE REMEMBER TO SEND THE LETTERS OF CONFIRMATION FROM BOTH THE COLLEGE AND EMPLOYERS

Please ensure you also provide the following documents: - letter or certificate from college – letter or certificate from employer – 5 weeks or 2 months of pay slips.

SECTION 4 – HOUSEHOLD DETAILS

Number of people aged 18 or over who have the property to which this form is addressed as their main home (including any people to be disregarded) (please state their name and date of birth)	
Number of people aged 16 or 17 who have the property which this form is addressed as their main home (please state their name and date of birth)	

SECTION 5 – DECLARATION AND SIGNATURE
Please send form to:

Horsham Revenues and Benefits
PO Box 5327
Central Milton Keynes
MK9 3ZA

Information will only be used by Horsham District Council and its employees in accordance with Data Protection Act 1998. Horsham District Council will not supply information to any other organisation or individual except to the extent permitted by the Data Protection Act and which is required or permitted by law in carrying out any of its proper functions.

I declare that the information I have given on this form is complete and accurate to the best of my knowledge:

Signature	
Date	
Full Name	
Contact Telephone number	
Email	