

Application for Building Control Approval with Full Plans

The Building Act 1984. The Building Regulations 2010 (as amended)

1 Contact information for various interested parties: (Please state if the details are not known or not applicable)

Client (Person/Company requesting the building work):

Title Forename Surname

Name:

Organisation

Name/No.

Street:

Locality:

City Postcode (Enter N/A if unknown)

Tel:

Email:

Person/Company submitting on behalf of the client :

Title Forename Surname

Name:

Organisation

Name/No.

Street:

Locality:

City Postcode (Enter N/A if unknown)

Tel:

Email:

Important: Where the application is not being submitted by the client, the authority will contact them via email to provide a 'Statement of consent', signed and dated, stating that they agree that the application can be made and the information contained in the application is correct. The application will not be processed until they have approved it.

2 Principal Designer (Person/Company)

Title Forename Surname

Name:

Organisation

Name/No.

Street:

Locality:

City Postcode (Enter N/A if unknown)

Tel:

Email:

Principal Contractor (Person/Company)

Title Forename Surname

Name:

Organisation

Name/No.

Street:

Locality:

City Postcode (Enter N/A if unknown)

Tel:

Email:

3 Site this application relates to

Organisation

Name/No

Street

Locality

Town/City Post Code (Enter N/A if unknown)

Brief description of the proposed building works

Type of Work (domestic/non-domestic/mixed)

Please ensure that if the client is a business, that you do NOT select Domestic.

Estimated cost of works

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Use of Building

1. What is the intended use of the building:

2. What is the Intended use of each storey:

3. What is the height of the building after the proposed work in metres: (as determined in accordance with Regulation 5 of the Higher-Risk buildings (Description and Supplementary Decisions) Regulation 2023)

4. The number of storeys after the proposed work:

(As determined in accordance with regulation 6 of the higher-Risk Buildings (Descriptions and Supplementary Provisions) Regulations 2023)

Where the work consists of work to an existing building:

1. What is the current use of the building:

2. What is the current use of each storey:

3. What is the current height of the building in Metres: (as determined in accordance with Regulation 5 of the Higher-Risk buildings (Description and Supplementary Decisions) Regulation 2023)

4. How many storeys does the building currently have:

(As determined in accordance with regulation 6 of the higher-Risk Buildings (Descriptions and Supplementary Provisions) Regulations 2023)

Provisions to be made for drainage of the building.

Does requirement H4 (building over sewers) apply to the proposed work ? (Yes / No) Please Indicate

Requirement H4 applies only to work carried out:

(i) over a drain, sewer or disposal main which is shown on any map of sewers

or

(ii) on any site or in such a manner as may result in interference with the use of, or obstruction of the access of any person to, any drain, sewer or disposal main which is shown on any map of sewers.

If H4 is applicable please provide details of the precautions to be taken in the building over a drain, sewer or disposal main to comply with requirements.

The building is a building to which the Regulatory Reform (Fire Safety) order 2005 applies or will apply after the completion of work? (Yes / No) Please indicate

Date when it is proposed that work will commence and the foundations and structure of ground floor level are to be completed, or when the works will be approx 15% complete (If known)

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4	<p>If new dwellings are being erected, please indicate the number of dwellings for each category</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 33%;">Private Enterprise</td> <td style="text-align: center; width: 33%;">Social Landlord</td> <td style="text-align: center; width: 33%;">Local Authority</td> </tr> </table>	Private Enterprise	Social Landlord	Local Authority
Private Enterprise	Social Landlord	Local Authority		
5	<p>Payment Our preferred method of payment is now via our electronic payment portal. Once your application has been checked by us, we will send a payment request by email. Please indicate who is responsible for paying the building control fees (the pay-link will be sent to them):(please indicate Client / Agent / Other) If you have selected other you <u>must</u> provide their details</p> <p>Contact Name</p> <p>Street Address</p> <p>Locality</p> <p>Town/City Post Code</p> <p>Phone Email</p>			
6	<p>Requirements</p> <p>Do you consent to plans being passed subject to conditions where appropriate?</p> <p>Do you consent to the statutory period being extended ? - - -</p>			
7	<p>Charges If you have already been quoted a figure, please provide details Any further information which may assist in calculating the correct charge?</p> <p>Calculated charges if known. Full Plans Charge: £ +VAT: £ = Total: £</p> <p>Is the proposed works for the sole benefit of a disabled person? Proof will be required.</p>			
8	<p>Electrical Work</p> <p>If the works include the carrying out of controlled electrical work in a dwelling house, flat or associated gardens and outbuildings, are you using an installer who is registered with a relevant competent persons scheme? (Yes / No) Please indicate</p> <p>Please note that where a registered electrical installer is not being used, a supplementary building control charge may be payable.</p>			
9	<p>Additional Information</p> <p>1. Are there any trees on/adjacent to the site? (Yes / No) Please indicate . (if yes, please show on a plan)</p> <p>2. Have you checked if a Planning Application is required? (Yes / No) Please indicate</p> <p>Please note Planning and Building Regulations are two separate processes.</p> <p>3. Any other information you would like to make us aware of..</p>			
10	<p>Required documents Please provide required documents. If providing electronically please note PDF file format is preferred.</p>			
11	<p>Statement</p> <p>The application is an application for building control approval with full plans given under regulation 12(2)(b) together with the appropriate charge. I understand that a further charge may be payable following the first inspection by the Local Authority if the appropriate charge has not been paid in full upon deposit of the application.</p> <p>I agree and Sign here (enter your name)</p> <p style="text-align: center;">Date</p>			

The local authority is a Data Controller for the purposes of data protection legislation. All personal information is held and processed in accordance with this. Please refer to their [Privacy Notices](#) published on their website. Please contact us if you need the privacy notice in an alternative format.