

Horsham Revenues and Benefits
PO Box 5327
Civic, 1 Saxon Gate East
Central Milton Keynes
MK9 3ZA

## **CHILDCARE NOTIFICATION**

SECTION 1 – PERSONAL DETAILS			
Title			
Surname			
Forename			
Date of Birth			
National Insurance Number			
Address			
Postcode			
SECTION 2 – TYPE OF CHILDCARE			
What childcare is being provided?	Registered Childminder / Registered Nursery /		
	Other (please state)		
On what date did your child/children start attending	Child 1:		
the above? (if more than 2 children, please provide further details on a separate page)	Child 2:		
The full address of where the childcare is provided			



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SECTION 3 – CHILDCARE CHARGES				
Child's Name	Number of Hours per week	Amount Paid	Frequency of Payments (weekly/monthly etc)	
SECTION 4 – CHILDMINDER OR NURSERY MANAGER'S DECLARATION				
I certify that the above information given about childcare charges is correct and complete.				
Signature				
Full Name				
Position Held				
Date				
Name of Local Authority Registered with				
Date of Registration				
Registration Number				

Information will only be used by Horsham District Council and its employees in accordance with the Data Protection Act 1998. The Council will not supply information to any other organisation or individual except to the extent permitted by the Data Protection Act and which is required or permitted by law in carrying out any of its proper functions.